

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
April 10, 2024

Chairperson Grimm called the meeting to order at 4:04 pm, with the following present: Voting Members – Bill Aupperle (arrived mid-meeting), Jenna Grimm, Amanda Pyle, Krystal Sondag, Wesley Sutter, Nate Zeller. Non-Voting Member present –Administrator Julie Smick, and EDC Representative Kim Litwiller. Absent: voting members – Jim Ritthaler, Jason Scarfe and Dane Zeller.

Presentations – Curt Fisher from G&D was present to answer any questions the Commissioners had on their project.

Public Comment – None.

Approval of the Minutes – March 13, 2024, minutes were reviewed by the Commission. Motion by Sutter, seconded by Aupperle for approval. Motion approved by unanimous voice vote.

Unfinished Business – None

New Business:

Grant Applications –

- G&D – The Commissioners reviewed and discussed the revised grant information provided. Motion for approval made by Sutter, seconded by N. Zeller. Motion carried by the following voice vote:
 - Yes: Grimm, Pyle; Sondag, Sutter, Zeller, N
 - No: None
 - Abstain: None
 - Absent: Aupperle, Ritthaler, Scarfe, Zeller, D
- Tiki Pool & Spas - The Commissioners reviewed and discussed the revised grant information provided. Motion for approval made by Sutter, seconded by Zeller, N. Motion carried by the following voice vote:
 - Yes: Grimm, Pyle; Sondag, Sutter, Zeller, N
 - No: None
 - Abstain: None
 - Absent: Aupperle, Ritthaler, Scarfe, Zeller, D
- Morton Plaza – Grant application received for façade improvements. Based on email from owner, project is being changed to do greater portion of parking lot work due to need and they will do some upgrades to existing façade. Grant held for receipt of revised quotes and details of work to be done.

Changes to the Architectural, Design & Engineering (ADE) Grant – The Commissioners discussed the current lack of requirements in the ADE grant. There currently isn't any requirement that the project for which the ADE is applied for contain any Building Improvement Grant (BIG) eligible improvements. The Commissioners agreed that the grant should be applicable to BIG eligible improvements. Instructed Administrator Smick to revise the document and bring back to May meeting for review and possible approval.

Grant Reimbursements –

- Nichols, 501 N. Morton – The Commissioners reviewed the documentation for reimbursement provided. Motion for approval made by Sutter, seconded by Aupperle. Motion carried by the following voice vote:
 - Yes: Grimm, Pyle; Sondag, Sutter, Zeller, N
 - No: None
 - Abstain: None
 - Absent: Aupperle, Ritthaler, Scarfe, Zeller, D
- Amada Pyle, 121 S. Main – The Commissioners reviewed the documentation for reimbursement for ADE grant provided by Amanda Pyle. Motion for approval made by Sutter, seconded by Aupperle. Motion carried by the following voice vote:
 - Yes: Grimm, Pyle; Sondag, Sutter, Zeller, N
 - No: None
 - Abstain: None
 - Absent: Aupperle, Ritthaler, Scarfe, Zeller, D

Fund Balance Report – Commissioners reviewed the financial report. No questions.

Adjournment:

With no further business, Zeller, N. moved to adjourn at 5:00 pm, seconded by Sondag, approved by a unanimous voice vote.